



# Career and Technical Education

## Fiscal Activity Schedule for 2009-10

The following information is utilized in planning, supervising and reimbursing programs. Where possible, data collection is coordinated with DPI. We ask your cooperation in providing complete and accurate data.

### **July**

1 – New Fiscal Year

### **September**

1 – 1<sup>st</sup> Quarter payment to Area Career & Technology Centers  
FY2010 State Funded Revised Budget Forms sent to schools

18 - State Funded Revised Budget Forms and School's Master Teaching Schedules due at CTE

### **October**

1 - FY2010 Carl Perkins Revised Budget Forms sent to schools  
Maintenance of Effort Data due from Postsecondary Institutions

16 - Carl Perkins Revised Budget Forms and FY 2010 Equipment and Instructional Materials Form (SFN 15263) due at CTE office

### **December**

1 – 2<sup>nd</sup> Quarter payment to Area Career & Technology Centers

### **January**

Mid-year advances issued for Secondary programs

### **February**

1 - FY2010 Equipment and Instructional Materials must be purchased

### **March**

2 - Allocations for FY2011 Carl Perkins Funding determined

15 – 3<sup>rd</sup> Quarter payment to Area Career & Technology Centers

### **April**

1 - FY2011 State Funded Annual Plans and Carl Perkins budgets sent to schools

16 - FY2011 State Funded Annual Plans and New Program Requests due at CTE office

### **May**

3 - FY2010 State Funded and Carl Perkins Reimbursement Claims sent to schools

14 - FY2011 Carl Perkins Budgets and FY2011 Equipment and Instructional Materials Form (SFN 15263) due at CTE office

31 - FY2010 State Funded Reimbursement Claims and Advisory Committee Form (SFN 15256) and minutes for 2009-10 meetings due at CTE office

### **June**

18 - FY2010 Carl Perkins Reimbursement Claims due at CTE office

30 - Approved FY2011 State Funded and Carl Perkins Annual Plans sent to schools  
End of Fiscal Year