

STATE BOARD FOR CAREER AND TECHNICAL EDUCATION**Minutes of Meeting****January 20, 2009**

Members of the State Board for Career and Technical Education met at 9:00 a.m. on Tuesday, January 20, 2009, in Meeting Room F, Comfort Inn, Bismarck. The meeting was called to order by Mr. Darrel Remington, Chair. The following members were present:

Mr. Brian Duchscherer, Member
Ms. Maren Daley, Member
Mr. Robert Geske, Member
Dr. Marcia Krotseng (Representing Mr. William Goetz, Member)
Dr. Wayne Sanstead, Member
Ms. Rita Wilhelmi, Member

Wayne Kutzer, Dwight Crabtree, Brenda Schuler, Debra Huber, Clarke Molter, Kathy McCracken, Wilfred Volesky, Tom Conlon, Dennis Steele, Dale Hoerauf, Dan Rood, Jr., Kraig Steinhoff, and Kevin Nelson were also present.

CONSIDERATION OF DECEMBER 15, 2008 MINUTES – Mr. Geske moved and Ms. Daley seconded to approve the minutes of the December 15, 2008 meeting as presented. The motion passed unanimously.

FINANCIAL REPORTS - Mr. Kutzer reviewed the Appropriation Status Report and the Administrative Budget and Expenditures Report for month ended December 31, 2008.

Following a brief discussion, Dr. Sanstead moved and Ms. Wilhelmi seconded to approve the financial reports as presented. The motion passed unanimously.

Mr. Kutzer reviewed the updated FY2009 General Fund Projections that included the revised budget information, reporting that, again this year, there is approximately a three percent or \$183,000 recovery anticipated.

Following discussion, the board thanked Mr. Kutzer for his report.

DIRECTOR'S REPORT – Mr. Kutzer reported that Mr. Clarke Molter began employment on January 12 as the Assistant Supervisor for Trade, Technical and Health Education.

LEGISLATIVE UPDATE – Mr. Kutzer reported that the agency budget bill, SB2019, will be heard on Thursday, January 22. He then reviewed the budget worksheet that he will provide during his testimony and explained why he will be asking for additional dollars that weren't included in the Governor's budget recommendations.

Several other bills were distributed and reviewed that could impact career and technical education - HB1230, HB1273, HB1400, SB2062 and SB2110.

Following discussion, Mr. Kutzer asked the board to let him know if they want him to pursue any action on bills impacting career and technical education.

Mr. Kutzer will continue to keep the board informed of legislative actions.

Ms. Daley asked the board to support Job Service's request for the legislature to fund the Spidering website which pulls job opening information into Job Service for employees to access job openings across the state. The Spidering website has been very successful and has added 4,000 jobs to the Job Board.

CONSOLIDATED ANNUAL REPORT – Mr. Crabtree reviewed the final numbers and narrative changes that were included in the Consolidated Annual Report that was submitted to the U.S. Office of Education by December 31, 2008.

Following discussion, Mr. Crabtree reported that the deadline date for schools to submit the required information next year is October 15, 2009. By changing the deadline date to October 15, all schools will be able to provide the required information well before the U.S. Office of Education's deadline, which is December 31 of each year.

**AUTHORIZATION TO OPERATE PRIVATE POSTSECONDARY
EDUCATIONAL INSTITUTIONS – Request for Exemption for the Reflexology**

Academy of North Dakota – Ms. Debra Huber reported that the Reflexology Academy of North Dakota is seeking an exemption from regulation based upon NDCC 15-20.4-02, subsection 3: “Education solely avocational or recreational in nature, as determined by the board, and institutions offering such education exclusively” and subsection 4: “Certain education provided through short-term programs as determined by the board”.

Following a brief review of the information provided to the board, Ms. Huber recommended to deny the request for an exemption based on the information provided on the Reflexology Academy’s website that states that the purpose of the course offerings is to prepare students for state or national licensure, which is to say, for the purpose of preparing students for the vocation of reflexology. The school’s brochure establishes the purpose of the school: an educational option for individuals desiring to become reflexologists.

Following discussion and based on Ms. Huber’s recommendation, Ms. Daley moved and Mr. Geske seconded to deny the request for exemption for the Reflexology Academy of North Dakota. The roll call vote was as follows:

Mr. Geske - aye
 Mr. Duchscherer - aye
 Ms. Wilhelmi – aye
 Dr. Sanstead – aye
 Dr. Krotseng – aye
 Ms. Daley – aye
 Mr. Remington – aye

The motion passed unanimously.

SOUTHEAST REGION AREA CAREER AND TECHNOLOGY CENTER – Mr.

Dan Rood, Jr., reported that Lisbon Public Schools has requested to join the Southeast Region Area Career and Technology Center to provide more opportunities for students. The Lisbon

Public School Board and the Southeast Region Career and Technology Center Board both unanimously approved the membership request.

Following discussion, Mr. Rood asked the board to approve the membership of Lisbon Public Schools into the Center. Ms. Wilhelmi moved and Dr. Krotseng seconded to approve the request. The roll call vote was as follows:

Mr. Geske - aye
Mr. Duchscherer - aye
Ms. Wilhelmi – aye
Dr. Sanstead – aye
Dr. Krotseng – aye
Ms. Daley – aye
Mr. Remington – aye

The motion passed unanimously.

VIRTUAL AREA CENTER – ROUGHRIDER ACTC – Mr. Kevin Nelson, Director of the Roughrider Area Career and Technology Center presented the Center’s activities. The Center is currently serving 10 member schools, involving 142 students, in Southwest North Dakota. The core areas being taught are: Agriculture Education, Health Careers, Information Technology, Business & Office Technology, and Marketing Education.

Mr. Nelson reported that the Center is a success and more classes will be added next year.

Following discussion, the board thanked Mr. Nelson for his report.

VIRTUAL AREA CENTER EQUIPMENT POLICY – Mr. Kutzer reported that during the November, 2008 meeting, the Missouri River Area Career and Technology Center requested the board to allow the purchasing of equipment for the virtual centers. The decision was tabled until the January, 2009 board meeting.

Mr. Kutzer distributed and reviewed the current equipment policy and information received from the virtual centers regarding their future equipment needs. Information regarding the projected budget and funding level requirements over five years was also reviewed.

Following discussion over the concern of allowing equipment purchases, it was agreed that this would cause other funding issues.

Mr. Kutzer then reviewed several options for the board to consider: (1) Do not allow funding for equipment past the first year (keep the present policy); (2) The MRACTC was partially funded in the first year, receiving \$400,000 instead of the full \$600,000. If fully funded in year two, MRACTC could use a portion of the additional \$200,000 they would receive to purchase equipment for new programs they start; (3) Do not allow equipment purchased past year one but the board could consider using some of the unobligated funding from this biennium to allocate to the Centers if they purchase equipment this current year. This would have to be spent by June 30, 2009 and there would have to be limits placed on the dollar amounts and the board may consider a lesser reimbursement rate; (4) Allow equipment purchases for one additional year to cover new programs that will be developed (any equipment funding must come out of grant dollars); (5) Allow grant funds to be spent for equipment on yearly basis (may need to consider a change in department policy on equipment funding).

Discussion was held on the five options and the fact that there isn't enough money for everything that needs to be done.

The board discussed Option 2 and agreed that now is not the time to change the current policy.

Mr. Dale Hoerauf spoke on behalf of the MRACTC and stated that they would be aggressive with their equipment needs.

Mr. Kevin Nelson reported that he has a dilemma at the Roughrider Center because they need to purchase more welders next year and with the current policy, they won't be able to purchase those additional welders.

Following more discussion, Ms. Wilhelmi moved and Ms. Daley seconded to approve

Option 2: If fully funded in year two, MRACTC could use a portion of the additional \$200,000 they would receive to purchase equipment for new programs they start in the next school year only and the current equipment policy remains in place. The roll call vote was as follows:

Ms. Daley - aye
Dr. Krotseng - aye
Dr. Sanstead – aye
Ms. Wilhelmi – aye
Mr. Duchscherer – aye
Mr. Geske – aye
Mr. Remington – aye

The motion passed unanimously.

FUTURE SBCTE MEETINGS – All board meetings will begin at 9:00 a.m.

There will be no February board meeting.

The March board meeting will be held in Bismarck on Monday, March 16, 2009.

The April board meeting will be held in Bismarck on Monday, April 20, 2009.

The meeting adjourned at 11:14 a.m.

Respectfully submitted,

Mr. Darrel Remington
Chairperson