



HOUSE BILL 1012

House Appropriations | Human Resources Division
Representative Jon Nelson, Chairman

ADMINISTRATIVE SUPPORT BUDGET OVERVIEW

Jamie Wilke, Assistant CFO – Program and Policy

NORTH
Dakota | Human Services
Be Legendary.™

Department of Human Services

Administration

19-21 Authorized FTE Base	19-21 Authorized FTE Realigned	21-23 Requested Base FTE	# vacancies 12-31-20 (from base)	Assignment of Requested FTE		
				% of FTE	Descriptor	# of FTE
90.45	89.85	97.85	8.5	11%	Executive Office	11
				55%	Fiscal Administration	54.3
				22%	Human Resources	21.8
				11%	Legal Advisory	10.75

COVID INFO

- Several processes were automated to allow for employees to work remotely
- Limited number of staff coming to office periodically for those items that cannot be completed remotely

Telework Headcount

Pre-COVID
2

Current
82

GREEN SHEET WALKTHROUGH

	Executive Budget Request			
	FTE Positions	General Fund	Other Funds	Total
Administration				
2021-23 Biennium Base Level - Administration	107.95	\$ 64,690,274	\$ 90,021,088	\$ 154,711,362
2021-23 Ongoing Funding Changes				
Transfers and adjustments	(18.10)	\$ (838,781)	\$ (3,553,654)	\$ (4,392,435)
Base payroll changes		\$ (508,525)	\$ 732,079	\$ 223,554
Salary increase		\$ 385,855	\$ 82,012	\$ 467,867
Retirement contribution increase		\$ 79,629	\$ 16,925	\$ 96,554
Health insurance increase		\$ 3,903	\$ 830	\$ 4,733
Subtotal Ongoing Funding Changes	(18.10)	\$ (877,919)	\$ (2,721,808)	\$ (3,599,727)
Administration				
Continued program changes		\$ 341,831	\$ 841,290	\$ 1,183,121
Savings plan	8.00	\$ 431,068	\$ 440,358	\$ 871,426
Capital complex rent model change		\$ 474,286	\$ -	\$ 474,286
Subtotal Administration	8.00	\$ 1,247,185	\$ 1,281,648	\$ 2,528,833

OVERVIEW OF BUDGET CHANGES BY EXPENSE CATEGORY - ADMINISTRATION

Expense Category	2017 - 2019 Biennium Expenditures	2019 - 2021 Base Level Budget	2019 - 2021 Year 1 (SFY 20)	Increase/ (Decrease) to 2021 - 2023	2021 - 2023 Executive Budget Request
511x Salaries - Regular	11,989,032	10,453,226	5,335,704	2,900,138	13,353,364
514x Salaries - Over Time	204,873	856,630	97,432	(856,630)	-
516x Salaries - Benefits	5,227,131	5,629,320	2,558,611	465,802	6,095,122
Total Salaries & Benefits	17,421,036	16,939,176	7,991,747	2,509,310	19,448,486
52x Travel	780,026	944,790	378,020	(115,853)	828,937
53x Supply	77,447	67,093	45,848	42,371	109,464
54x Postage & Printing	1,963,785	2,115,588	766,946	(5,972)	2,109,616
57x Insurance	359,331	177,413	112,170	27,531	204,944
58x Rent/Leases - Bldg./Equip	529,386	536,422	318,939	427,323	963,745
59x Repairs	45,362	46,570	14,963	(21,265)	25,305
61x Professional Development	82,293	89,522	37,073	(20,472)	69,050
62x Fees - Operating & Professional	4,518,954	2,903,673	1,167,959	468,416	3,372,089
60x IT Expenses	996,121	1,044,232	438,751	10,152	1,054,384
Total Operating	9,352,705	7,925,303	3,280,669	812,231	8,737,534
Total	26,773,741	24,864,479	11,272,416	3,321,541	28,186,020

OVERVIEW OF BUDGET CHANGES BY FUNDING SOURCE – ADMINISTRATION

Expense Category	2017 - 2019 Biennium Expenditures	2019 - 2021 Base Level Budget	2019 - 2021 Year 1 (SFY 20)	Increase/ (Decrease) to 2021 - 2023	2021 - 2023 Executive Budget Request
GENERAL	\$ 17,103,105	\$ 16,861,917	\$ 7,495,737	\$ 1,208,047	\$ 18,069,964
FEDERAL	\$ 9,298,933	\$ 6,581,522	\$ 3,751,770	\$ 3,322,295	\$ 9,903,817
OTHER	\$ 371,703	\$ 1,421,040	\$ 24,909	\$ (1,208,801)	\$ 212,239
Total	\$ 26,773,741	\$ 24,864,479	\$ 11,272,416	\$ 3,321,541	\$ 28,186,020

IT SERVICES

GREEN SHEET WALKTHROUGH

	FTE Positions	Executive Budget Request		
		General Fund	Other Funds	Total
Information Technology Services				
Data processing costs and other program changes		\$ 14,822,924	\$ 4,401,791	\$ 19,224,715
Savings plan		\$ (4,396,355)	\$ (3,012,157)	\$ (7,408,512)
Technology contractual services and repairs		\$ 4,010,886		\$ 4,010,886
Early childhood data system		\$ 500,000		\$ 500,000
Microsoft Office 365		\$ 200,315	\$ 50,079	\$ 250,394
Other funds reprioritizing			\$ 2,324,362	\$ 2,324,362
Subtotal ongoing funding changes	0.00	\$ 15,137,770	\$ 3,764,075	\$ 18,901,845
One-time funding items				
Upgrade MMIS system		\$ 4,326,686	\$ 30,673,314	\$ 35,000,000
Child welfare technology project		\$ 15,000,000	\$ 15,000,000	\$ 30,000,000
Total one-time funding changes	0.00	\$ 19,326,686	\$ 45,673,314	\$ 65,000,000

OVERVIEW OF BUDGET CHANGES BY EXPENSE CATEGORY – INFORMATION TECHNOLOGY

Expense Category	2017 - 2019 Biennium Expenditures	2019 - 2021 Base Level Budget	2019 - 2021 Year 1 (SFY 20)	Increase/ (Decrease) to 2021 - 2023	2021 - 2023 Executive Budget Request
511x Salaries - Regular	5,617,096	-	-	-	-
513x Salaries - Temp	420,640	-	-	-	-
514x Salaries - Over Time	32,320	-	-	-	-
516x Salaries - Benefits	2,462,881	-	-	-	-
Total Salaries & Benefits	8,532,937	-	-	-	-
52x Travel	125,854	-	-	-	-
53x Supply	124,388	-	-	-	-
54x Postage & Printing	316,675	316,860	141,510	(2,201)	314,659
55x Equipment Under \$5,000	1,500,782	-	-	-	-
56x Utilities	1,897	-	-	-	-
58x Rent/Leases - Bldg./Equip	422,181	396,720	174,743	(396,720)	-
59x Repairs	17,993	-	-	-	-
61x Professional Development	46,625	-	-	-	-
62x Fees - Operating & Professional	187,349	-	-	-	-
60x IT Expenses	176,899,537	124,690,868	83,342,987	84,275,766	208,966,634
Total Operating	179,643,281	125,404,448	83,659,240	83,876,845	209,281,293
69x Equipment Over \$5,000	77,237	50,000	-	25,000	75,000
Total Capital/Equipment over 5,000	77,237	50,000	-	25,000	75,000
Total	188,253,455	125,454,448	83,659,240	83,901,845	209,356,293

OVERVIEW OF BUDGET CHANGES BY FUNDING SOURCE – INFORMATION TECHNOLOGY

Expense Category	2017 - 2019 Biennium Expenditures	2019 - 2021 Base Level Budget	2019 - 2021 Year 1 (SFY 20)	Increase/ (Decrease) to 2021 - 2023	2021 - 2023 Executive Budget Request
GENERAL	\$ 61,784,358	\$ 46,989,576	\$ 28,528,050	\$ 34,464,456	\$ 81,454,032
FEDERAL	\$ 115,702,315	\$ 74,426,552	\$ 54,202,506	\$ 51,056,184	\$ 125,482,736
OTHER	\$ 10,766,782	\$ 4,038,320	\$ 928,684	\$ (1,618,795)	\$ 2,419,525
Total	\$ 188,253,455	\$ 125,454,448	\$ 83,659,240	\$ 83,901,845	\$ 209,356,293

IT DIFFERENCES (IN MILLIONS)

- **Medicare Management Information System (MMIS) Modernization Project - \$35.0**

- Collaborated with other states that have a mature modularization model for the estimated budget.
- Budget includes estimates for systems integrator, solution vendors, project management and CMS IV&V.



- **Comprehensive Child Welfare Information System (CCWIS) Project - \$30.0**

- Collaborated with other states that recently implemented for the estimated budget.
- Budget includes estimates for solution vendor and project management.

- **Continued Program Changes - \$23.3**

- \$17.3 for SPACES M&O
- \$3.4 for Field Services M&O
- \$2.2 for NDHIN
- \$1.5 for MMIS M&O
- \$1.0 for Child Support M&O
- \$1.0 for Aging M&O
- (\$1.9) for CFS M&O
- (\$1.2) for other



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